



**Merryfields Primary School  
A Manor Hall Academy Trust School  
Cleaning Assistant - Required ASAP**

**Job Role:** Cleaning Assistant (Job N°K517)  
**Contract type:** Part-time, permanent position, term time only plus 4 weeks (to be worked over the school holidays as directed)  
**Hours:** 12 hours per week  
**Salary:** Grade 1, Point 1, £9.50 per hour

**About us:**

Merryfields is a generic special school for children aged 3-11 years in Wolstanton, Newcastle-under-Lyme. At Merryfields we provide a secure, stimulating and caring environment in which we give children the best possible start to their education.

**The role:**

We are looking to appoint a proactive and enthusiastic Cleaning Assistant who is committed to keeping the school environment to a high standard of cleanliness

You will be required to work 12 hours per week between 5:45am to 8:15am Monday to Thursday and 5:45am to 7:45am Friday. In addition, you will be required to work 4 weeks during the school holidays as directed.

You will work alongside our friendly team of cleaning assistants under the direction of the cleaning supervisor. Your main duties will include the cleaning of classrooms, the school hall, corridors, offices and toilets. Collecting and disposing of waste and any other duties appropriate to the post.

**Application Process:**

- Closing Date: 09:00 Monday 16<sup>th</sup> May
- Interviews: W/c Monday 16<sup>th</sup> May

Application forms are available from Kelly Percival and should be returned by email to [admin@merryfields.manorhall.academy](mailto:admin@merryfields.manorhall.academy) please include a supporting letter detailing your strengths and experience. Please note only candidates who are short-listed will be contacted by phone or e-mail.

*This School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. A copy of the Safeguarding Policy is available on the school website. This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form.*



Merryfields Primary School,  
Hoon Avenue,  
Newcastle-under-Lyme  
ST5 9NY  
01782 914219