



THE MANOR HALL ACADEMY TRUST  
**Cicely Haughton School**  
Westwood Manor  
Mill Lane, Wetley Rocks, ST9 0BX  
Telephone 01782 550202  
Executive Headteacher: Mr P. Spreadbury

**SITE SUPERVISOR**  
**GRADE 7, POINTS 15 - 22, £25,878 – £29,439**

Cicely Haughton School are looking to appoint a Site Supervisor – responsible for the security, cleanliness and maintenance in a busy community residential school. Please see the job description for the main tasks involved in this position and the person specification sets out the required or desired experience we are looking for in order to fulfil this role. We require a flexible approach to duties, and the willingness to support the activities of the school. The successful applicant to this permanent 37-hour post would be a pro-active multi-skilled person with competent DIY ability.

Previous experience would be an advantage but is not essential.

This is an exciting opportunity to join an Outstanding Residential School where emphasis is put on teamwork, mutual respect and hard work.

The ability to be able to build positive relationships with challenging young people is paramount. Our varied leisure, social and educational activities allows us to develop self-confidence for our young people, enabling them to make positive changes to their lives. We are looking to develop our staff skill-base in delivering such activities.

Shortlisted candidates will be expected to visit the School prior to Interview as part of the application process, and can contact the Executive Headteacher on 07854650824 for further information.

**Please return completed applications to [jkeates@cicely.manorhall.academy](mailto:jkeates@cicely.manorhall.academy)**

**The closing date for applications is Wednesday 29<sup>th</sup> March 2023.  
Interviews to be held on Friday 31<sup>st</sup> March 2023.**

*This post is exempt by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended. All criminal convictions, cautions and bind-overs must be declared regardless of when they occurred. This information will be treated in confidence.*

*This School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. A copy of the Safeguarding Policy is available on the school website. This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form. By engaging in this recruitment process, shortlisted candidates consent to an online search in line with Keeping Children Safe in Education Guidance 2022*