

**Student EHCP Assessment and Review Officer**

**Salary Grade 8 - up to £33,820 dependent upon experience**

**Negotiable up to 37 hours per week**

**Start date: As soon as possible**

**Base: Manor Hall Academy Trust (MHAT), Marcus House, Park Hall Business Village, Park Hall Road, Longton. ST3 5XA. Travelling expenses can be claimed from the base.**

The Student EHCP Assessment and Review Officer will work with MHAT Staffordshire Special Schools, Cicely Haughton, Loxley Hall, Merryfields, Springfield, Rocklands and The Meadows and other agencies to secure the best possible outcomes for children and young people with Education, Health and Care Plans; in accordance with the requirements of the SEND Code of Practice and the Children and Families Act 2014 legislation.

This is an opportunity to work in a multi-disciplinary team, within a progressive and dedicated organisation, committed to improving the lives of vulnerable children through the provision of excellent education and care.

The role is currently envisaged to involve the more complex pupils that schools need enhanced support with.

Please refer to the Job Description and Personal Specification for more information regarding the job opportunity.

MHAT prioritises the wellbeing of its employees and is therefore open to discussions of flexible working patterns to accommodate a diverse range of personal circumstances.

This is a unique opportunity to join a truly unique organisation.

To find out more about the Trust, please visit [www.manorhall.academy](http://www.manorhall.academy)

For an informal discussion please contact Richard Redgate [ceo@manorhall.academy](mailto:ceo@manorhall.academy) to arrange a call. To apply, please email your application form to [hr@manorhall.academy](mailto:hr@manorhall.academy)

**Closing Date: midnight on Sunday 29<sup>th</sup> January 2023**

**Interviews: Week Commencing 6<sup>th</sup> February 2023**

*Manor Hall Academy Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this*

*commitment. The successful candidate will be appointed subject to Enhanced DBS and pre-employment checks, confirmation of appropriate qualifications and professional references.*

*'By engaging in this recruitment process, shortlisted candidates consent to an online search in line with the Keeping Children Safe in Education Statutory Guidance 2022'.*